



# NUMIDIA

YOUR EXPERT PARTNER IN DAIRY

For the Finance Reporting and Analysis Department at our HQ in Herten (Roermond) in the Netherlands, we are looking for a

## Accounts Payable Accountant

20-24 hours per week

If you are interested in a challenging, international and dynamic function in a fast-growing organization, we are looking for you!

### The position

As an Accounts Payable Accountant, you play a crucial role in ensuring an efficient and accurate purchase-to-pay process while delivering outstanding service to our suppliers and internal stakeholders. This position combines operational excellence with a clear focus on innovation: alongside the timely and precise processing of invoices, you will be encouraged to contribute to the continuous improvement and automation of the end-to-end AP workflow. In this role you represent Numidia towards suppliers and act as a the linking pin between external partners, the finance department, and other internal teams.

You will join an experienced and collaborative finance team known for its strong cooperation and willingness to support each other.

### Tasks and Responsibilities

- Execute the end-to-end invoice handling process in a timely and accurate manner;
- Perform the 3-way match on incoming supplier invoices and process them in the ERP system;
- Work closely with Finance and Business Control to ensure correct VAT handling and accounting treatment;
- Coordinate with other departments to secure accurate invoice approvals through workflows and ensure correct supplier instructions;
- Act as a primary point of contact for supplier inquiries, ensuring professional and solution-oriented communication;
- Drive continuous improvement by identifying and implementing opportunities to optimize the purchase-to-pay workflow, reducing manual activities and enhancing overall efficiency.

### We offer

- ✦ Challenging job within a young, international company with a strong growth ambition
- 🏆 Proud to be certified as a Great Place to Work – join a culture where people come first!
- 🏢 A fantastic new office – inspiring & modern
- 📅 28 vacation days, increasing to 30 in the coming 3 years
- 🚗 Travel allowance
- 💰 Full pension contribution – paid by Numidia
- 🍽️ Unique perk: Fresh lunch 3x per week – together with your colleagues
- 📈 Continuous development opportunities – grow your expertise and career

### We are looking for an Accounts Payable Accountant who

- Preferably has a BSc diploma, or relevant experience in this area;
- Has a minimum of 2 years relevant experience;
- Has basic knowledge of VAT;
- Has basic knowledge of ERP and accounting software and affinity with IT;
- Knowledge of Dynamics 365 and/or Kofax is a pre, but not required;
- Is service oriented;
- Possesses the following competences: Teamwork, Effective Communication, Management and Responsibility, Leadership, Focused and Initiative, Customer focus, Relationship building, and Financial Awareness;
- Is fluent in Dutch and proficient in English.

### About Numidia

Numidia is a young and dynamic company, specialized in the international trade of quality dairy products (butter, cheese, milk powders, liquids, etc.), dairy related ingredients and dairy derivatives. Our clients and suppliers are located worldwide. Numidia has, next to the HQ in The Netherlands, offices in Montevideo, Dallas and Singapore. We have built a strong track record in the dairy industry and with our market- and product expertise, a personal and pro-active approach, we strive for operational excellence with people who make the difference in all areas. Our core values are: transparency, reliability, flexibility authenticity and long term relationships.

### Are you interested?

Do you want to make the difference? Good! Please send your resume and motivation letter to [careers@numidia.nl](mailto:careers@numidia.nl) and we will reply shortly. If you have any questions about this open position, you can also send it to [careers@numidia.nl](mailto:careers@numidia.nl).